

## Lancashire County Council

### West Lancashire Three Tier Forum

Tuesday, 15th April, 2014 at 7.00 pm in Cabinet and Committee room, West Lancashire Borough Council Offices, 52 Derby Street, Ormskirk

#### Agenda

##### No. Item

1. **Terms of Reference and Public Participation** (Pages 1 - 2)  
The Forum's Terms of Reference are attached.  
  
Also attached is a copy of the agreed Protocol in relation to public participation at meetings of the Forum. Questions from members of the public are limited to 30 minutes at the start of the meeting.
2. **Apologies**
3. **Note of the meeting held on 25 November 2013** (Pages 3 - 8)
4. **Action sheet update from last meeting** (Pages 9 - 30)
5. **Review of the 3 Tier Forums**  
A verbal update on the current position in relation to the review of 3 Tier Forums will be presented at the meeting.
6. **2013/14 Quarter 3 Environment Directorate Performance Dashboard** (Pages 31 - 32)  
The dashboard (attached) details the performance of the Directorate between October and December 2013 in relation to the delivery of the approved West Lancashire Commissioning Plan 2013/14.
7. **2014/15 Environment Capital Programme** (Pages 33 - 34)  
The list of capital schemes to be delivered in West Lancashire in 2014/15 is attached.
8. **Items raised by members of the Forum**  
(a) **Moss Roads and Weight Restrictions** (Pages 35 - 52)

Collective request from a number of parish and town councils in West Lancashire – see attached.

A verbal update will be presented at the meeting.

**(b) West Lancashire Masterplan Update**

Suggested by the Forum.

A verbal update will be presented at the meeting.

**9. Themes for Future Meetings**

To be submitted to the Chair and Sarah Palmer,  
Localities Officer, Environment Directorate: Strategy  
and Policy, Mobile 07766 991872  
[sarah.palmer@lancashire.gov.uk](mailto:sarah.palmer@lancashire.gov.uk)

**10. Urgent Business**

An item of urgent business may only be considered under this heading where, by reason of special circumstances to be recorded in the minutes, the Chair of the meeting is of the opinion that the item should be considered at the meeting as a matter of urgency.

**11. Date of Next Forum**

The next scheduled meeting will be held at 7.00 p.m. on Monday 15 September 2014 at the Borough Council offices, 52 Derby Street, Ormskirk.

The Forum's terms of reference provide that three meetings shall take place each year. Possible dates for the two subsequent meetings in 2014/15 are:

- 26 November or 1 December 2014 or 3 December 2014
- 8 April 2015 or 13 April 2015

All meetings will be held at 7.00 p.m. at the Borough Council offices, 52 Derby Street, Ormskirk.

The Forum is asked to determine its timetable of meetings for 2014/15.

I M Fisher  
County Secretary and Solicitor

County Hall  
Preston

